



AJK COLLEGE OF
ARTS AND SCIENCE
An Eco-Friendly College

Affiliated to Bharathiar University, Coimbatore
Approved by Govt. of Tamilnadu
Recognized by UGC, New Delhi under
section 2(f) and 12(B)

Palakkad Main Road, Navakkarai,
Coimbatore - 641 105. Tel: +91 422 2363400
Web: www.ajkcas.com

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IQAC Executive Committee Meeting

Minutes of the Meeting

Date & Time: 14.06.2019, 02:00PM

Venue: Board Room

Agenda:

1. Action Plan for the academic year 2019-2020.
2. Suggestion of new practices in the activities and quality assessment measures.
3. Any other matter.

Members Present:

1. Dr. Ajeet Kumar Lal Mohan
Professor & Secretary, AJK College of Arts and Science
2. Ms. Bindu Ajeet
Associate Professor & Director, AJK College of Arts and Science
3. Dr. B. Satheesh Kumar
Principal, AJK College of Arts and Science
4. Dr. B. SampathKumar
Educationalist, AJK Educational Institutions, Coimbatore
5. Dr. K. Vijila M.Sc., (Agri)
Professor of Agricultural Microbiology, TNAU
6. Thiru. Nanjil Nadan
Sahithya Academic Winner and Social Worker
7. Ms. Sujitha Amalin Nancy, NOAC Coordinator
8. Dr. K. Pradeepa, Dean, CS
9. Dr. G. Angeline Prasanna, HOD, CS
10. Dr. A. Merlin Thanga Joy, Dean, Commerce
11. Dr. Archana Prasad, HOD, CDF
12. Mr. S. Saravanan, HOD, ECS
13. Mr. GR. Dinesh Kumar, HOD, Commerce
14. Ms. I Jubitha, Alumni
15. M. Jasmine Priya, HOD, Languages
16. Mr. Jijeesh, I M.Sc ECS, Student
17. Ms. Pavithra, Office



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Minutes:

1. Dr. B. Satheesh Kumar, IQAC Chairperson & Principal welcomed the IQAC-EC members.
2. Ms. Sujitha Amalin Nancy, IQAC Coordinator presented the 2018-2019 activities to the members.
3. Ms. Sujitha Amalin Nancy, IQAC Coordinator highlighted the suggestions given in the previous meeting and action taken for the same to the members.
4. Dr. B. Sampathkumar informed that the conduct of various seminars and workshops is a good sign. He recommended organising many more such events at bigger level.
5. Dr. B. Sampathkumar congratulated the Principal & staff for the good number of students who have registered for NCVRT course.
6. The Secretary discussed about the 19-20 students admission details.
7. The Director commented that the college is very week in research programmes and collaborative research. She informed the Principal to concentrate on those areas.
8. The Director said that the placement is good; but MNCs and big companies have to come to the college for campus interview
9. Dr. K. Vijila appreciated the staff members for good number of conference, journal and book publications. It is a good sign of the staff team to initiate research activities. She suggested to publish in indexed / IF journals.
10. Dr. K. Vijila appreciated the Physical Education department for the prizes won.
11. The Secretary said that there are more than 3828 online journals and good number of print magazines and journals available in the library and asked staff members to motivate the students to read them.
12. The members suggested documenting the academic affairs and the activities in time properly with proofs.

Dr. B. Satheesh Kumar
Principal & IQAC Chairperson



Dr. B. SATHEESH KUMAR
PRINCIPAL
AJK College of Arts & Science
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ACTION TAKEN REPORT

for the IQAC Executive Committee Meeting (19-20) held on 14.06.2019

S. NO.	SUGGESTIONS	STATUS
1	To conduct more programmes like seminars, workshops etc.	Such programmes are being conducted. Many are in the pipeline.
2	To concentrate on research programmes and collaborative research.	Research Seminars are organised. Initiatives were taken for collaborative research.
3	To increase placement with MNCs.	Steps are initiated to bring more MNCs in February for placement.

Dr. B. Satheeshkumar
Principal & IQAC Chairperson



Dr. B. SATHEESH KUMAR
PRINCIPAL
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12+
YEARS
OF ACHIEVING
EXCELLENCE

IQAC Executive Committee Meeting
Minutes of the Meeting

Date & Time: 10.09.2019, 02:00PM

Venue: Board Room

Agenda:

1. University Results.
2. Extra-curricular and co-curricular activities.
3. Documentation.
4. Any other matter.

Members Present:

1. Dr. Ajeet Kumar Lal Mohan
Professor & Secretary, AJK College of Arts and Science
2. Dr. B. Satheesh Kumar
Principal, AJK College of Arts and Science
3. Dr. B. Sampath Kumar
Educationalist, AJK Educational Institutions, Coimbatore
4. Thiru. Jayakumar Ramdass
Managing Director Mahindra Submersible Pumps (P) Ltd.,
5. Mr. A. Jeyachandran
Consultant, Taj Group of Hotels, Chennai
6. Ms. Sujitha Amalin Nancy, IQAC Coordinator
7. Dr. G. Angeline Prasanna, HOD, CS
8. Dr. A. Merlin Thanga Joy, Dean, Commerce
9. Mr. S. Saravanan, HOD, ECS
10. Ms. I Jubitha, Alumni
11. M. Jasmine Priya, HOD, Languages
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Minutes:

1. Dr. B. Satheesh Kumar, IQAC Chairperson & Principal welcomed the IQAC-EC members.
2. Ms. Sujitha Amalin Nancy, IQAC Coordinator presented the activities conducted from Jun 2019 to the members.
3. Ms. Sujitha Amalin Nancy highlighted the following initiatives of the institution taken.
 - i. Conducting more number of faculty development program
 - ii. VIGYAAN-19
4. The Secretary suggested a few methods to improve student admissions.
5. The Secretary also emphasised to improve the pass percentage and aim for more University ranks.
6. Dr.B.Sampathkumar said that incubation and innovation activities should be encouraged at staff and student levels and ED cell activities have to be strengthened.
7. Mr. A. Jeyachandran informed to give placement training. He congratulated the NSS team for organising many programmes in the previous year.
8. Dr. K. Vijila also said conducting National Level Interschool Science Symposium - VIGYAAN-19 is a good initiative.
9. Dr. B. Satheesh kumar informed that more than 1108 books have been purchased last year for the library.
10. IQAC was informed to conduct audits and follow up audits periodically and document the audit reports.



Dr. B. Satheesh Kumar
Principal & IQAC Chairperson

Dr. B. SATHEESH KUMAR
PRINCIPAL
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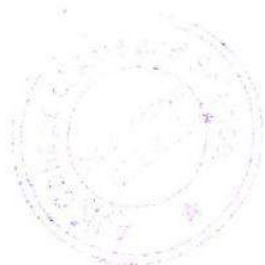


ACTION TAKEN REPORT

for the IQAC Executive Committee Meeting (19-20) held on 10.09.2019

S. NO.	SUGGESTIONS	STATUS
1	UG Pass percentage has to be improved and aim for university ranks.	Peer Tutor allocation & remedial classes are organised and 14 university ranks were achieved.
2	Incubation and innovation activities should be encouraged. ED cell activities have to be strengthened	Incubation Cell has identified a few projects. Initiatives are taken for ED activities.
3	Placement Training to students.	Planned in even semester by Placement Cell.
4	Conduct of Academic Audits by IQAC.	Audits are scheduled.

Dr. B. Satheeshkumar
Principal & IQAC Chairperson



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IQAC Executive Committee Meeting Minutes of the Meeting



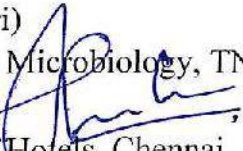

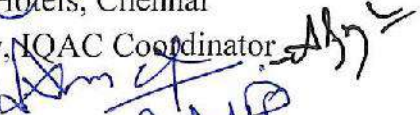

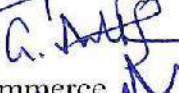

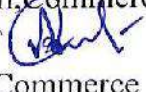
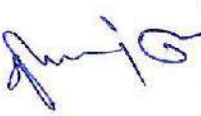
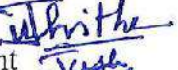
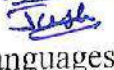


Date & Time: 02.01.2020, 02:00PM

Venue: Nanjil Hall

Agenda:

1. New initiatives.
2. Add on courses.
3. Journal publications.
4. MoUs.

Members Present:

1. Ms. Bindu Ajeet 
Associate Professor & Director, AJK College of Arts and Science
2. Dr. B. Satheesh Kumar 
Principal, AJK College of Arts and Science
3. Dr. K. Vijila M.Sc., (Agri) 
Professor of Agricultural Microbiology, TNAU
4. Mr. A. Jeyachandran 
Consultant, Taj Group of Hotels, Chennai
5. Ms. Sujitha Amalin Nancy, IQAC Coordinator 
6. Dr. K. Pradeepa, Dean CS 
7. Dr. G. Angeline Prasanna, HOD, CS 
8. Dr. A. Merlin Thanga Joy, Dean, Commerce 
9. Dr. Archana Prasad, HOD, CDF 
10. Mr. GR. Dinesh Kumar, HOD, Commerce 
11. Ms. I Jubitha, Alumni 
12. Mr. Justus Daniel, Student 
13. M. Jasmine Priya, HOD, Languages 
14. Ms. Pavithra, Office 



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Minutes:

1. Dr. B. Satheesh Kumar, Chairperson-IQAC & Principal, AJKCAS welcomed the EC members.
2. Ms. Sujitha Amalin Nancy, Coordinator-IQAC & AP/CS presented the 2019-2020 Odd Semester Activities to the members.
3. Ms. Sujitha Amalin Nancy highlighted the following initiatives of the institution taken during 2019-2020 Odd Semester:
 - i. Establishment of Institution Innovation Council (IIC) as per the norms of Innovation Cell, Ministry of HRD, Govt. of India
 - ii. Motivating students to publish journals in UGC approved journals
4. Dr. K. Vijila appreciated the college for having conducted more number of certificate courses and value added courses. She said that it is a good initiative for more career opportunities by nurturing the potential of students.
5. Dr. K. Vijila said that publication of more than 100 papers in national and international journals of repute is a good sign of staff members involved in research and development. She suggested to publish in indexed / IF journals, books and book chapters.
6. Mr. A. Jeyachandran said that the college has good ICT infrastructure and the library has sufficient number of titles and books. He recommended increasing the number of footprints in the library.
7. Mr. A. Jeyachandran congratulated the faculty members for having secured more than 80% result in the university exams with 14 rank holders; but insisted to increase the physical education activities to get more credits.
8. The Director appreciated the Principal for having inked 43 MoUs, which will serve the industry- institute partnership.




Dr. B. Satheesh Kumar
Principal & IQAC Chairperson

Dr. B. SATHEESH KUMAR
PRINCIPAL
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ACTION TAKEN REPORT

for the IQAC Executive Committee Meeting (19-20) held on 02.01.2020

S. NO.	SUGGESTIONS	STATUS
1	Faculty members to publish papers in indexed / IF journals, books and book chapters.	133 papers were published in indexed / IF journals (including 3 books) by faculty member, research scholars and students, which is higher than the previous year count, 97.
2	To increase the number of foot prints in the library.	Principal was informed to allot one period a week for students' library visit. Due to COVID 19 pandemic condition, staff give NLIST, DELNET and INFLIPNET based assignments to students.
3	To increase the physical education activities.	Physical Director was informed to conduct more sports activities and make students participate in inter collegiate activities. Due to COVID 19 pandemic condition, it could not be achieved.

Dr. B. Satheeshkumar
Principal & IQAC Chairperson



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IQAC Executive Committee Meeting
Minutes of the Meeting

Date & Time: 20.05.2020, 02:00PM

Venue: Board Room

Agenda:

1. Online classes due to COVID 19 lock down.
2. Attending online programmes.
3. Conference / Seminar Publications.
4. Conduct of FDPs, conferences, seminars in online mode etc.
5. NSS UBA Activities.
6. Equipments Purchase.
7. Others.

Members Present:

Members from the Management

1. **Dr. AJEET KUMAR LAL MOHAN**
Professor and Research Guide
Dept. of Catering Science and Hotel Management
Secretary, AJK College of Arts and Science
2. **Dr. B. SAMPATH KUMAR**
Educationalist, AJK Educational Institutions, Coimbatore

Chairperson

3. **Dr. B. SATHEESH KUMAR**
Principal, AJK College of Arts and Science

IQAC Co-Ordinator

4. **Ms. SUJITHA AMALIN NANCY**
Assistant Professor, Department of Computer Science

IQAC External Experts

Employer Representative

5. **Dr. K. VIJILA M.Sc., (Agri)**
Professor of Agricultural Microbiology
Tamilnadu Agricultural University (TNAU) Coimbatore



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Representative from Industry

6. Thiru. JAYAKUMAR RAMDASS

Managing Director Mahindra Submersible Pumps (P) Ltd.,
Vice President, CMA Coimbatore

7. Mr. A. JEYACHANDRAN

Corporate Consultant
Taj Group of Hotels, Chennai

Members from Faculty

8. Ms. BINDU AJEET

Associate Professor

Dept. of Catering Science and Hotel Management

9. Dr.S.UMAMAHESWARI

Assistant Professor & HoD, Department of Management studies

10. Dr.M.JASMINE PRIYA

Assistant Professor & HoD, Department of Language

11. Dr. PRIYANKA JAYARAJ

Assistant Professor & HoD, Department of COMMERCE CA & MCOM

Alumni

12. Mr. KAJA HUSSAIN, Entrepreneur

Student

Mr. JUSTUS DANIEL, Student

Office Administration

13. Ms. JAYA PRIYA

14. Ms.M. RENUPRIYA

Minutes:

1. Dr. B. Satheesh Kumar, Chairperson-IQAC & Principal, AJKCAS welcomed the EC members.
2. Ms. Sujitha Amalin Nancy, Coordinator-IQAC presented the Activities conducted from Jan 2020 to the members.
3. The IQAC coordinator said that due to COVID 19 lock down, academic activities are conducted online.
4. The Principal said that online classes will be conducted. He informed to attend and organise online workshops, seminars and conferences.



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5. The Secretary said that the participation and presentation of papers by faculty in Conferences / Seminars is very less. He suggested the Principal to encourage the faculty members to present more papers that will help facilitate self-growth, self-worth and actualization of potential of the faculty through competence building.
6. The Director congratulated the college for having organised many events like seminars, conferences and workshops in the upcoming domains. She recommended organising such events in research perspective.
7. The Director informed the Principal to inform the staff member to register for ARPIT.
8. Dr. K. Vijila appreciated the Management of the college for having granted more than Rs. 3 lakhs as scholarship to students and applauded for excellent placement records.
9. Thiru. Jayakumar Ramdass appreciated the Principal for the social responsible initiatives of the college. Many programmes were organised by NSS and UBA/YRC volunteers.
10. Thiru. B. Sambath Kumar commended the management of the college for the purchase of the equipments in the year




Dr. B. Satheesh Kumar
Principal / IQAC Chairperson

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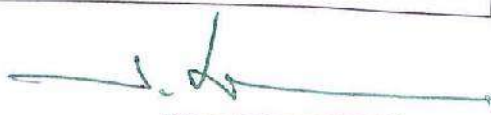


ACTION TAKEN REPORT

for the IQAC Executive Committee Meeting (19-20) held on 20.05.2020

S. NO.	SUGGESTIONS	STATUS
1	Organise online workshops, seminars and conferences.	138 webinars, workshops and conferences have been organised. Many are in the pipeline.
2	Faculty to attend online workshops, seminars and conferences	Faculty are attending.
3	Faculty members may be encouraged to present more papers in Conferences / Seminars.	25 papers were presented, which is higher than the previous year count, 8.
4	To organise more research related seminars, conferences and workshops.	Research Advisory Committee and PG Departments were informed to organise them. Nine such programmes were organised.




Dr. B. Satheeshkumar
Principal & IQAC Chairperson

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PRINCIPAL
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